<u>\Section D</u>:

Knox County Board of Education Policy

Fiscal Management

Descriptor Term:

Purchase Orders, Contracts and Requisitions
 Descriptor Code:
 Issued:

 D-232
 7/95

 Reviewed:
 Revised:

 11/24
 3/17

All district purchases are to be made in accordance with the Board approved purchasing policy and in compliance with the <u>Procurement Code of Knox County</u>.

Purchases other than with internal school funds, will be initiated by requisition or other means as specified in the <u>Knox County Purchasing Regulations</u>.

Contracts that bind Knox County are to be submitted to the Board and Knox County Commission for approval and to the Knox County Mayor for signature in compliance with the <u>Procurement Code of Knox</u> <u>County</u>. Any document titled an agreement, contract, memorandum of agreement, or memorandum of understanding is subject to the requirements of this policy.

Approved as to Legal FormBy Knox County Law Director 3/18/2024

/*Gary T. Dupler*/Deputy Law Director